



PRIVACY COMPLAINT FORM

PERSONAL DETAILS	
Title	Ms / Miss / Mrs / Mr / Dr / Other:
Name	
Address	
Email	
Phone	
<i>Please advise our office as soon as possible if any of your contact details change.</i>	

COMPLAINT DETAILS	
Division	
Individuals Involved (if known)	
Location	
<i>Please provide any additional information on an extra page.</i>	
Have you complained to the Individual?	Yes / No
If Yes, please describe any action they took in responding to your complaint. Where possible, please provide dates and attach a copy of your complaint and any letter of reply you received.	
If No, is there any reason you cannot complain to the individual now?	
<i>Please provide all the information that you think is relevant to your complaint. The Privacy Officer can assist you to determine what information is relevant.</i>	



How do you believe your privacy has been breached?

How has this affected you?

Have you taken this complaint to another agency, eg, an advisor, the Police, the University? If so, which agency? Please give details and provide copies of relevant documents.

Please provide copies of any documents that may help us investigate your complaint. This includes any correspondence or records of conversations you have had with the relevant area, including their letter of reply.

Signature

Date



UOW
ENTERPRISES

Please email this form and any attachments to:

uowe-privacy@uow.edu.au

Or post this form and any attachments to:

**Attention: Privacy Officer
UOW Enterprises
Building 39A
University of Wollongong NSW 2522**