

UOW COLLEGE DOMESTIC APPLICATION FORM

1. PERSONAL DETAILS (USE BLOCK LETTERS)

Title: Mr Mrs Ms Miss Mx Other M F X Family Name* First Name* **As shown in passport (if applicable)*Former Family Name (if applicable) Date of Birth

Have you previously made an application to undertake or been enrolled in a course at UOW College or the University of Wollongong?

No Yes If YES, please give your student number Country of Birth: Current country of residence (if different from country of birth) Are you Aboriginal or Torres Strait Islander? No Yes Are you an Australian citizen?* No Yes If yes, go to Mailing addressAre you a Permanent Resident of Australia? No Yes Date of Permanent Residency Permanent visa category Citizenship ** Certified proof of citizenship or permanent residency will be required prior to enrolment even if previously provided.*

Mailing address

PO Box or Street Address Suburb/Town State/Province Postcode Country Telephone Country Code Area Code Number Mobile

Home address (if different from mailing address)

PO Box or Street Address Suburb/Town State/Province Postcode Country Telephone Country Code Area Code Number Mobile

Prior to enrolment, correspondence will normally be sent to your nominated email address.

Email

2. COURSE APPLICATION (YOU MUST ALSO COMPLETE SECTION 3 IF SELECTING AN ACADEMIC PATHWAY PROGRAM)

Academic Pathway Programs

 University Access Program University Entrance Certificate

Higher Education Diplomas

 Diploma of Business (2 session) Diploma of Business (3 session) Diploma of Information Technology (2 session) Diploma of Information Technology (3 session) Diploma of Engineering (2 session) Diploma of Engineering (3 session) Diploma of Social Science (2 session)

Vocational Courses

 BSB52215 Diploma of Legal Services CHC50113 Diploma of Early Childhood Education and Care BSB51918 Diploma of Leadership and Management HLT54115 Diploma of Nursing CHC43015 Certificate IV in Ageing Support CHC42015 Certificate IV in Community Services SIS40215 Certificate IV in Fitness BSB42015 Certificate IV in Leadership and Management CHC43315 Certificate IV in Mental Health BSB42615 Certificate IV in New Small Business TAE40110 Certificate IV in Training and Assessment CHC30113 Certificate III in Early Childhood Education and Care SIS30315 Certificate III in Fitness CHC33015 Certificate III in Individual Support (Ageing) CHC33015 Certificate III in Individual Support (Disability)

Session Commences

 Autumn (February/March) Spring (June) Summer (September/October) If other, write course starting date

Campus

 Wollongong South Western Sydney Batemans Bay Bega Shoalhaven

Study load

 Full Time Part Time

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3. UOW DEGREE PREFERENCE (ACADEMIC PATHWAY PROGRAMS ONLY)

1st Preference Course Name	Specialisation
2nd Preference Course Name**	Specialisation

**Second preferences will only be considered if unsuccessful with your first choice.

4. SECONDARY / TERTIARY QUALIFICATIONS

Have you studied at a high school in Australia? Yes No

If YES, please complete final year details:

State	Year	Qualification/level	ATAR-UAI or equivalent (if available)
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Please provide certified copies of your results including ATAR - UAI or equivalent and any post school studies (eg TAFE). English translations are required for documents in another language.

Please list details of your previous study:

QUALIFICATION/AWARD	SCHOOL/INSTITUTION	COUNTRY	DURATION	DATE COMPLETED

Are you applying for course credit or recognition of prior learning for any previous studies? Yes No

If YES, please complete the Application for Credit for Prior Learning Form at <http://www.uowcollege.edu.au/current-students/forms/index.html> and attach to this application.

5. ENGLISH LANGUAGE PROFICIENCY

If you are applying for admission to the Diploma of Nursing and English is not your primary language a minimum overall IELTS (academic model) score of 7.0 with a minimum score of 7.0 in all bands, or equivalent, will also be required. Please complete section 5 and provide evidence of formal English language testing.

Is English your first language? Yes - go to section 6 No - If your primary language is not English, please complete all following questions

If No, how well do you speak English? Very well Well Not well Not at all

I have completed at least one of the following within the last two years (documentary evidence, including certified copies of results, must be attached).

A certificate of English proficiency obtained in the last two years (eg IELTS or TOEFL).

IELTS (ACADEMIC)	Year	Overall score	Reading	Writing	Listening	Speaking
	Year	Overall score	Reading	Writing	Listening	Speaking
TOEFL Internet based	Year	Overall score	Reading	Writing	Listening	Speaking
	Year	Overall score	Reading	Writing	Listening	Speaking
OTHER	Name of test			Year	Score	
	Tertiary studies in another country where English is the official language			Country	Duration (years)	

At least 2 years Secondary or Tertiary studies where the sole language of instruction and assessment was English and the institution was located in a country where the official language is English.

6. APPLICANTS WITH SPECIAL NEEDS

If you have a disability or illness and require advice or assistance with your studies contact the College Student Advisors or telephone +61 2 4252 8803 or email college-advisor@uow.edu.au

7. EMPLOYMENT STATUS (VOCATIONAL COURSE APPLICANTS ONLY)

Which best describes your current employment status?

- Full-time employee
- Part-time employee
- Self-employed (not employing others)
- Employer
- Employed - unpaid worker in family business
- Unemployed - seeking full-time work
- Not employed - not seeking employment

Will you be undertaking a traineeship? Yes No

Which option best describes your main reason for undertaking this course?
(Tick one box only)

- To get a job
- To get a better job or promotion
- To develop my existing business
- It was a requirement of my job
- To start my own business
- I want extra skills for my job
- To try for a different career
- To get into another course of study
- For personal interest
- For self-development
- Other reasons

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8. OTHER IMPORTANT INFORMATION FOR APPLICANTS

- General Consent and Disclosure Statement:** Visit: www.uow.edu.au/legal/privacy/UOW089606.html
- Certification of Documents:** Photocopies of documents must be certified as a true copy of the original. For details visit: www.uow.edu.au/future/international/apply/how/certified/index.html
- Change of Name:** If you have changed your name since undertaking matriculation or tertiary level examinations or any of your documents show a name which is different from the one that you have used on this application form, then you must present certified documentary evidence of the change (a marriage certificate, deed poll, statutory declaration).
- UOW College Fees and Refunds Policy:** Visit: <http://www.uowcollege.edu.au/policies>
- Declaration and Signature:** This application form must be signed by the applicant.

9. DECLARATION, TERMS AND CONDITIONS AND SIGNATURE

Privacy and Disclosure

- I declare that all the information I have given in this application is true, correct and complete, and is not false or misleading. I understand giving false or misleading information is a serious offence.
- I declare that the signature on this form is my signature, and has not been signed on my behalf by another person.
- I agree to tell UOW College/UOW, in addition to my trainer immediately if there is any change to the information I have given in this application.
- I understand that UOW College/UOW reserves the right to vary or reserve any decision made on the basis of incorrect, incomplete, false or misleading information which I may have provided.
- Have you been excluded or subject to disciplinary action at any tertiary institution? No Yes
- I understand that UOW College/UOW may obtain official records from any educational institution I have previously attended.
- I authorise UOW College/UOW to release any personal information they may hold on me to my trainer when seeking to verify conduct for the purpose of determining my eligibility.
- I authorise any institution or organisation named on any document provided as evidence of my qualifications or work experience OR which are named in Section 5 of my application, to release to UOW College/UOW any personal information which they may hold about me for the purpose of verification of my supporting documents.
- I understand that any information provided to UOW College/UOW may be made available to Australian Commonwealth and state government departments and agencies, pursuant to UOW College/UOW's obligations under Australian or state law. This information may also be made available to any company or organisation in which UOW College/UOW arranges a private or public work placement or practicum. This information includes but is not limited to, changes to my enrolment. This information may also be made available to UOW College tuition assurance providers.
- I understand and accept the terms and conditions in the General Consent and Disclosure Statement which can be viewed at: <http://www.uow.edu.au/legal/privacy/UOW089606.html>

Transfer from another Education Institution in Australia

- I agree to advise UOW College/UOW of any studies that I am undertaking or will undertake at any period with another provider which coincides with a period of study I am applying to undertake at UOW College/UOW. I understand that should I have obligations to another provider, UOW College/UOW is unable to offer me enrolment. I understand that I must present any documents requested by UOW College/UOW to confirm my status.

Cancellation and Refunds

- I have read and understand UOW College/UOW's Fees and Refunds Policy at: www.uowcollege.edu.au/policies

While enrolled in a program at UOW College/UOW

- I agree to attend and participate in the training sessions as offered by UOW College/UOW and conduct myself in a professional manner at all times.
- I understand that I am fully responsible for my education and living expenses while studying with UOW College/UOW.

Applicable Law

- This agreement and the availability of complaints and appeals processes, does not remove my right as a student to take action under Australia's consumer protection laws.
- I understand that these terms are governed by the laws of New South Wales and I agree to submit to the non-exclusive jurisdiction of the courts of New South Wales.

Consent

By signing this application:

- I hereby undertake to abide by the College rules and policies and the University of Wollongong Act 1989 and the By-laws and rules of the university (where applicable). I understand that UOW College/UOW may have a need to verify the information I have supplied and that it may exchange data with other institutions for this purpose. I further understand that UOW College/UOW deals with regulatory bodies and also a number of separate entities, any of which may be granted all or part of this information to assist students.
- I have read, understood and agree to abide by the above terms and conditions. I consent to the use of my personal information as set out above.
- I declare that the information provided by me in the application is true and correct.

WARNING: It is an offence to submit fraudulent documentation in support of a course application. Where fraudulent documents are detected the application will be rejected, any offer of enrolment will be withdrawn, and the matter may be reported to ICAC and/or the Police.

Applicant's signature

Date

Unsigned applications will not be processed. Applications must be signed by the applicant personally. A third party must not sign on the applicant's behalf.

Parent's or Guardian's Signature (if applicant under 18 years of age)

Date

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RETURN TO

Student Central, Building 17
University of Wollongong
NSW 2522
AUSTRALIA

OR
submit to a UOW representative
in your country

FURTHER ENQUIRIES

Within Australia
Telephone 1300 367 869
Fax (02) 4221 3233
futurestudents@uow.edu.au
www.uow.edu.au

International
Telephone +61 2 4221 3218
Fax +61 2 4221 3233
futurestudents@uow.edu.au
www.uow.edu.au/future/international

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