

Student No (office use only)									

A
---

Enquiry No (office use only)									



**UOW**  
COLLEGE

# UOW COLLEGE DOMESTIC APPLICATION FORM

## 1. PERSONAL DETAILS (USE BLOCK LETTERS)

Title: Mr  Mrs  Ms  Miss  Mx  Other  M  F  X

Family Name\*

First Name\*

*\*As shown in passport (if applicable)*

Former Family Name (if applicable)  Date of Birth

Have you previously made an application to undertake or been enrolled in a course at UOW College or the University of Wollongong?

No  Yes  If YES, please give your student number

Country of Birth:  Current country of residence (if different from country of birth)

Are you Aboriginal or Torres Strait Islander? No  Yes  Are you an Australian citizen?\* No  Yes  If yes, go to Mailing address

Are you a Permanent Resident of Australia? No  Yes  Date of Permanent Residency       Permanent visa category

Citizenship

*\* Certified proof of citizenship or permanent residency will be required prior to enrolment even if previously provided.*

### Mailing address

PO Box or Street Address

Suburb/Town

State/Province  Postcode

Country

Telephone  Country Code  Area Code  Number

Mobile

### Home address (if different from mailing address)

PO Box or Street Address

Suburb/Town

State/Province  Postcode

Country

Telephone  Country Code  Area Code  Number

Mobile

**Prior to enrolment, correspondence will normally be sent to your nominated email address.**

Email

## 2. COURSE APPLICATION (YOU MUST ALSO COMPLETE SECTION 3 IF SELECTING AN ACADEMIC PATHWAY PROGRAM)

### Academic Pathway Programs

- University Access Program
- University Entrance Certificate

### Higher Education Diplomas

- Diploma of Business (2 session)
- Diploma of Business (3 session)
- Diploma of Information Technology (2 session)
- Diploma of Information Technology (3 session)
- Diploma of Engineering (2 session)
- Diploma of Engineering (3 session)
- Diploma of Social Science (2 session)

### Vocational Courses

- BSB52215 Diploma of Legal Services
- BSB51415 Diploma of Project Management
- CHC50113 Diploma of Early Childhood Education and Care
- BSB50615 Diploma of Human Resources Management
- BSB51915 Diploma of Leadership and Management
- BSB52415 Diploma of Marketing and Communication
- HLT54115 Diploma of Nursing\*\*

\*\* Pending ANMAC approval.

- CHC43015 Certificate IV in Ageing Support
- BSB40215 Certificate IV in Business
- CHC42015 Certificate IV in Community Services
- CHC43115 Certificate IV in Disability
- SIS40215 Certificate IV in Fitness
- BSB42015 Certificate IV in Leadership and Management
- CHC43315 Certificate IV in Mental Health
- TAE40110 Certificate IV in Training and Assessment
- CHC33015 Certificate III in Individual Support (Ageing)
- CHC30113 Certificate III in Early Childhood Education and Care
- SIS30315 Certificate III in Fitness

### Session Commences

- Autumn (February/March)
- Spring (June)
- Summer (September/October)
- If other, write course starting date

### Campus

- Wollongong  Other - If other, write campus name
- Shoalhaven
- South Western Sydney

### Study load

- Full Time
- Part Time

# UOW COLLEGE DOMESTIC APPLICATION FORM

## 3. UOW DEGREE PREFERENCE (ACADEMIC PATHWAY PROGRAMS ONLY)

1st Preference Course Name	Specialisation
2nd Preference Course Name**	Specialisation

\*\*Second preferences will only be considered if unsuccessful with your first choice.

## 4. ENGLISH LANGUAGE PROFICIENCY

Is English your first language?  Yes - go to section 5  No - If your first language is not English, please complete all following questions

If No, how well do you speak English?  Very well  Well  Not well  Not at all

I have completed at least one of the following within the last two years (documentary evidence, including certified copies of results, must be attached).

<input type="checkbox"/> A certificate of English proficiency obtained in the last two years (eg IELTS or TOEFL).	IELTS (ACADEMIC)	Year	Overall score	Reading	Writing	Listening	Speaking
	TOEFL Internet based	Year	Overall score	Reading	Writing	Listening	Speaking
<input type="checkbox"/> Tertiary studies in another country where English is the official language	OTHER	Name of test			Year	Score	
		Country				Duration (years)	

At least 2 years Secondary or Tertiary studies where the sole language of instruction and assessment was English and the institution was located in a country where the official language is English.

## 5. SECONDARY AND TERTIARY QUALIFICATIONS

Have you studied at a high school in Australia?  Yes  No

If YES, please complete final year details:	State	Year	Qualification/level	ATAR-UAI or equivalent (if available)
---	-------	------	---------------------	---------------------------------------

Please provide certified copies of your results including ATAR - UAI or equivalent and any post school studies (eg TAFE). English translations are required for documents in another language.

Please list details of your previous study:

QUALIFICATION/AWARD	SCHOOL/INSTITUTION	COUNTRY	DURATION	DATE COMPLETED

Are you applying for course credit or recognition of prior learning for any previous studies?  Yes  No

If YES, please complete the Application for Credit for Prior Learning Form at <http://www.uowcollege.edu.au/current-students/forms/index.html> and attach to this application.

## 6. APPLICANTS WITH SPECIAL NEEDS

If you have a disability or illness and require advice or assistance with your studies contact the College Student Advisors or telephone +61 2 4252 8803 or email [college-advisor@uow.edu.au](mailto:college-advisor@uow.edu.au)

## 7. EMPLOYMENT STATUS (VOCATIONAL COURSE APPLICANTS ONLY)

Which best describes your current employment status?

<input type="checkbox"/>	Full-time employee
<input type="checkbox"/>	Part-time employee
<input type="checkbox"/>	Self-employed (not employing others)
<input type="checkbox"/>	Employer
<input type="checkbox"/>	Employed - unpaid worker in family business
<input type="checkbox"/>	Unemployed - seeking full-time work
<input type="checkbox"/>	Not employed - not seeking employment

Which option best describes your main reason for undertaking this course?  
(Tick one box only)

<input type="checkbox"/>	To get a job	<input type="checkbox"/>	To try for a different career
<input type="checkbox"/>	To get a better job or promotion	<input type="checkbox"/>	To get into another course of study
<input type="checkbox"/>	To develop my existing business	<input type="checkbox"/>	For personal interest
<input type="checkbox"/>	It was a requirement of my job	<input type="checkbox"/>	For self-development
<input type="checkbox"/>	To start my own business	<input type="checkbox"/>	Other reasons
<input type="checkbox"/>	I want extra skills for my job		

Will you be undertaking a traineeship?  Yes  No

## 8. OTHER IMPORTANT INFORMATION FOR APPLICANTS

- General Consent and Disclosure Statement:** Visit: [www.uow.edu.au/legal/privacy/UOW089606.html](http://www.uow.edu.au/legal/privacy/UOW089606.html)
- Certification of Documents:** Photocopies of documents must be certified as a true copy of the original. For details visit: [www.uow.edu.au/future/international/apply/how/certified/index.html](http://www.uow.edu.au/future/international/apply/how/certified/index.html)
- Change of Name:** If you have changed your name since undertaking matriculation or tertiary level examinations or any of your documents show a name which is different from the one that you have used on this application form, then you must present certified documentary evidence of the change (a marriage certificate, deed poll, statutory declaration).
- UOW College Fees and Refunds Policy:** Visit: <http://www.uowcollege.edu.au/policies>
- Declaration and Signature:** This application form must be signed by the applicant.

## 9. DECLARATION, TERMS AND CONDITIONS AND SIGNATURE

### Privacy and Disclosure

- I declare that all the information I have given in this application is true, correct and complete, and is not false or misleading. I understand giving false or misleading information is a serious offence.
- I declare that the signature on this form is my signature, and has not been signed on my behalf by another person.
- I agree to tell UOW College/UOW, in addition to my trainer immediately if there is any change to the information I have given in this application.
- I understand that UOW College/UOW reserves the right to vary or reserve any decision made on the basis of incorrect, incomplete, false or misleading information which I may have provided.
- Have you been excluded or subject to disciplinary action at any tertiary institution?  Yes  No
- I understand that UOW College/UOW may obtain official records from any educational institution I have previously attended.
- I authorise UOW College/UOW to release any personal information they may hold on me to my trainer when seeking to verify conduct for the purpose of determining my eligibility.
- I authorise any institution or organisation named on any document provided as evidence of my qualifications or work experience OR which are named in Section 5 of my application, to release to UOW College/UOW any personal information which they may hold about me for the purpose of verification of my supporting documents.
- I understand that any information provided to UOW College/UOW may be made available to Australian Commonwealth and state government departments and agencies, pursuant to UOW College/UOW's obligations under Australian or state law. This information may also be made available to any company or organisation in which UOW College/UOW arranges a private or public work placement or practicum. This information includes but is not limited to, changes to my enrolment. This information may also be made available to UOW College tuition assurance providers.
- I understand and accept the terms and conditions in the General Consent and Disclosure Statement which can be viewed at: <http://www.uow.edu.au/legal/privacy/UOW089606.html>

### Transfer from another Education Institution in Australia

- I agree to advise UOW College/UOW of any studies that I am undertaking or will undertake at any period with another provider which coincides with a period of study I am applying to undertake at UOW College/UOW. I understand that should I have obligations to another provider, UOW College/UOW is unable to offer me enrolment. I understand that I must present any documents requested by UOW College/UOW to confirm my status.

### Cancellation and Refunds

- I have read and understand UOW College/UOW's Fees and Refunds Policy at: [www.uowcollege.edu.au/policies](http://www.uowcollege.edu.au/policies)

### While enrolled in a program at UOW College/UOW

- I agree to attend and participate in the training sessions as offered by UOW College/UOW and conduct myself in a professional manner at all times.
- I understand that I am fully responsible for my education and living expenses while studying with UOW College/UOW.

### Applicable Law

- This agreement and the availability of complaints and appeals processes, does not remove my right as a student to take action under Australia's consumer protection laws.
- I understand that these terms are governed by the laws of New South Wales and I agree to submit to the non-exclusive jurisdiction of the courts of New South Wales.

### Consent

By signing this application:

- I hereby undertake to abide by the College rules and policies and the University of Wollongong Act 1989 and the By-laws and rules of the university (where applicable). I understand that UOW College/UOW may have a need to verify the information I have supplied and that it may exchange data with other institutions for this purpose. I further understand that UOW College/UOW deals with regulatory bodies and also a number of separate entities, any of which may be granted all or part of this information to assist students.
- I have read, understood and agree to abide by the above terms and conditions. I consent to the use of my personal information as set out above.
- I declare that the information provided by me in the application is true and correct.

**WARNING:** It is an offence to submit fraudulent documentation in support of a course application. Where fraudulent documents are detected the application will be rejected, any offer of enrolment will be withdrawn, and the matter may be reported to ICAC and/or the Police.

Applicant's signature

Date

**Unsigned applications will not be processed. Applications must be signed by the applicant personally. A third party must not sign on the applicant's behalf.**

Parent's or Guardian's Signature (if applicant under 18 years of age)

Date

UOW College attempts to ensure that the information contained in this form is correct at the time of production (October, 2016). However sections may be amended without notice by UOW College in response to changing circumstances or for any other reason. Applicants should check with the University at the time of application/enrolment whether any later information is available. UOW College is a registered business name of UOWC Ltd. ABN: 14 105 312 329. CRICOS: 02723D. RTO: 91159

# UOW COLLEGE DOMESTIC APPLICATION FORM

## RETURN TO

Student Central, Building 17  
University of Wollongong  
NSW 2522  
AUSTRALIA

OR  
submit to a UOW representative  
in your country

## FURTHER ENQUIRIES

Within Australia  
Telephone 1300 367 869  
Fax (02) 4221 3233  
futurestudents@uow.edu.au  
www.uow.edu.au

International  
Telephone +61 2 4221 3218  
Fax +61 2 4221 3233  
futurestudents@uow.edu.au  
www.uow.edu.au/future/international

### OFFICE USE ONLY

#### UOW College/Future Students to complete

1. Is admission recommended?  Yes  No

2. For the program of:

3. Commencing year:     Session  Aut  Spr  Sum

UOW College offer

Code	<input type="text"/>	Session	<input type="text"/>
Basis	<input type="text"/>	Stream	<input type="text"/>
Status	<input type="text"/>	CPs	<input type="text"/>
Letter	<input type="text"/>		<input type="text"/>

Approved  Signature  Date

(please print name)

Conditions

Notes

#### Academic unit to complete

1. Is admission recommended:  Yes  No

2. For the degree of:

3. Commencing year:     Session  Aut  Spr  Sum

Comments

Approved  Signature  Date

(please print name)

UOW Advanced Standing (Specified)

UOW 1st Offer:			Conditions:	Notes:
Code	Dept	<input type="text"/>	ACO	ATB
Ad basis	Major	<input type="text"/>	CBK	DEF
Status	CPs	<input type="text"/>	ENG	UQA
Letter	FT/PT	<input type="text"/>	OJPF	QTT
Year	Sess Fee	<input type="text"/>	OTR	USC
Session	Dept	<input type="text"/>	RCO	ATB
			WAM	<input type="text"/>

Previous qualifications:

Previous qualifications:

Other notes/conditions:

Checked by:

Other notes/conditions:

2nd Offer:			Conditions:	Notes:
Code	Dept	<input type="text"/>	ACO	ATB
Ad basis	Major	<input type="text"/>	CBK	DEF
Status	CPs	<input type="text"/>	ENG	UQA
Letter	FT/PT	<input type="text"/>	OJPF	QTT
Year	Sess Fee	<input type="text"/>	OTR	USC
Session	Dept	<input type="text"/>	RCO	ATB
			WAM	<input type="text"/>

Other notes/conditions:

Checked by:

Office Use Only

Family name

Given name

Student Number

Application number